

**Board of Education Meeting**  
**April 11, 2022**  
**6:30 PM, Stearns Education Center Boardroom**

**Members Present:** Chairman Mr. Ashworth, Vice-Chairman Mr. Covil, Ms. Page, Ms. Allen, Ms. Gibbs, Ms. Jackson, Mr. Parsons

**Members Absent:** None

**Others:** Superintendent Aaron Greene, Director of Curriculum and Instruction Jan Crump, Assistant Superintendent Dave Scherping, Finance Officer Debbie Lovelace and Attorney Phillip Feagan

**Call to Order and Welcome**

Mr. Ashworth called the meeting to order at approximately 6:30 PM and welcomed all in attendance.

**Pledge of Allegiance**

**Approval of March 14, 2022 Board Minutes (Action)**

Chairman Ashworth called the Board's attention to a copy of the March 14, 2022 Board Minutes. Mr. Ashworth asked if there were any additions or corrections and there were none. Mr. Ashworth entertained a motion to approve both sets of minutes. Ms. Jackson made the motion to approve the minutes as presented. Ms. Gibbs seconded the motion. The motion carried unanimously.

**I. INSTRUCTIONAL**

**Spring Testing Update - Dave Scherping (Information)**

Assistant Superintendent Dave Scherping offered information to the Board regarding Spring testing. Mr. Scherping went over the schedules for PCEC, PCHS, elementary and middle schools, NC Extend 1, Remediation and Second Administration, and Read-to-Achieve testing that was attached to the electronic agenda. He explained details related to the trainings. He called for questions from the Board. Ms. Allen asked if the district is expecting a lot of third graders not be proficient on the Read-to-Achieve tests. Mr. Scherping stated he didn't think it would be significantly different from years past.

**School Calendars - Dave Scherping (Action)**

Assistant Superintendent Scherping presented the four calendars attached to the electronic agenda. The 2022-2023 PCEC Calendar was for information only. The district is on a two-year cycle when approving calendars. However, there was an error on the 2022-2023 "regular" calendar that was corrected and needs approval. Mr. Scherping went over the correction with the Board. Mr. Scherping also went over the 2023-2024 PCEC and "All Other Schools Calendars" with the Board. The Board agreed to vote on the three calendars at once. Ms. Jackson made a motion to approve all three calendars and the motion was seconded by Mr. Parsons. The three calendars were approved 7-0.

## II. ADMINISTRATIVE

### **Budget Amendment - Debbie Lovelace (Action)**

Debbie Lovelace reviewed the budget amendment included with the agenda. Chairman Ashworth asked for a motion that the budget amendment be approved as submitted. Ms. Allen made the motion, which Ms. Page seconded. Chairman Ashworth called for questions or comments and there were none. The motion was approved 7-0.

### **Proposed 2022-2023 Budget- Debbie Lovelace (Action)**

The 2022-2023 Proposed Budget and the Capital Outlay for Commissioners were attached to the electronic agenda with the total expenditures at \$5,405,055 and Capital at \$312,000. Superintendent Greene stated that the proposed budget for 2022-2023 is the same as previous years with the understanding that there will need to be increases in the future. Chairman Ashworth called for any questions or comments from the Board and there were none. Mr. Covil made a motion to approve the 2022-2023 proposed budget and capital outlay as presented, and with the understanding that there will be changes in the specifics in the budget. Ms. Page seconded the motion. The 2022-2023 proposed local budget and capital outlay budget were approved 7-0.

### **PCHS HVAC Project - Dave Scherping (Information)**

Assistant Superintendent Scherping updated the Board on the PCHS HVAC Project. Mr. Scherping went over the work that has been completed. He explained the next areas and processes to be addressed. The project is still on track to be completed in time for the beginning of the 2022-2023 school year.

### **Forbes/TES PreSchool Addition (Information) Dave Scherping**

Assistant Superintendent Scherping provided a status update to the Board regarding the Forbes/TES PreSchool Addition. Mr. Scherping stated that there were four architecture proposals sent, LS3P Architecture, WHN Architects, PA, Workplace Architecture + Design, and Pinnacle Architecture, PA, for leading this project. He stated that after the facilities committee reviewed the submitted RFQs they are recommending Pinnacle Architecture from Matthews NC. Chairman Ashworth asked if there were any questions for Mr. Scherping and there were none. Mr. Scherping explained that architectural firms working on projects of this type are usually paid a set percentage of the total project, usually somewhere around 5.5%-6.5%. One of the next steps in the process is to determine what the actual fee will be. Mr. Parsons made a motion to approve Pinnacle Architecture as the contractor for this project. The motion was seconded by Ms. Allen. Pinnacle Architecture was approved on a vote of 7-0.

### **Surplus Property - Dave Scherping (Action)**

Assistant Superintendent Scherping presented a list of items that the district would like to declare as surplus. He went over the items with the Board. Chairman Ashworth called for questions from the Board and there were none. He then entertained a motion to approve the listed items as surplus property. Ms. Jackson made a motion to approve the surplus property list and it was seconded by Ms. Gibbs. The motion was approved on a vote of 7-0.

### **Food Service Bids - Aaron Greene (Information)**

Superintendent Greene spoke to the Board regarding Food Service Bids. He briefly went over the attached list of submitted renewals for 2022-2023. The district is concerned about the lack of bids for “main” food items. Chairman Ashworth asked if there are questions or comments regarding food service bids and there were none. Ms. Allen made a motion to approve the presented food service bids and it was seconded by Ms. Page. The 2022-2023 food service bids were approved on a vote of 7-0.

### **Additional Staff Bonuses - Aaron Greene (Action)**

Given the current lack of details around this specific funding, Superintendent Greene recommended this item be tabled until a later date. The Board agreed to do so.

### **Superintendents Update - Aaron Greene (Action)**

Superintendent Greene gave a brief status update to the Board. Currently the district is “mask optional”, and by law the Board must vote on this policy each month. Mr. Greene recommended continuing the current “mask optional” plan. Mr. Covil made a motion to continue “mask optional” and Ms. Gibbs seconded the motion. It was approved 7-0.

### **III. OLD BUSINESS**

None

### **IV. NEW BUSINESS**

Superintendent Greene and Administration recommended a one-time performance bonus of \$1000 for Assistant Principals. This bonus would be taken from Local Funding. Principals have received a performance bonus that Assistant Principals were not subject to, and Assistant Principals did not receive the “teacher” bonuses either. Chairman Ashworth called for questions and comments and there were none. Ms. Gibbs made a motion to approve the one-time performance bonus of \$1000 for Assistant Principals and it was seconded by Ms. Page. The motion was approved 7-0.

Superintendent Greene requested the Board allow the addition of an Accountability Coordinator Position. Mr. Greene feels that there is a need for reorganization at the Central Office level. This position would start July 1, 2022. Chairman Ashworth called for questions or comments and there were none. Mr. Parsons made a motion to approve the addition of the Accountability Coordinator Position and it was seconded by Ms. Allen. The Accountability Coordinator Position was approved 7-0.

Superintendent Greene held discussion with the Board regarding the resurfacing of the PCHS Track. There is some funding that was made available by the state to help with the cost. There were four bids for the project and the facilities committee recommended Geo Surfaces Southeast. Currently, the cost is approximately \$374,585. Chairman Ashworth asked Mr. Greene to comment on the availability of funding. Mr. Greene replied that the state is offering two, one-time allotments to districts. The first in the amount of \$104,000 is required to be spent on athletic facilities. An additional \$300,000 will be given placed in the District’s lottery capital fund for renovation and repairs. The District’s current athletic conference and NCHSAA have notified the District the track must be repaired in order for Polk County to continue hosting conference and regional events. Ms. Jackson made a motion to approve using Geo Surfaces Southeast for the PCHS Track Resurfacing and it was seconded by Mr. Parsons. The motion was approved 7-0.

### **Exploring Your Career Survey - Aaron Greene (Information)**

Superintendent Greene presented to the Board regarding the Boy Scouts “Exploring your Career Survey”. The Boys Scouts have contacted several agencies community agencies like fire departments, law enforcement, and emergency services about having this survey completed. The District will be giving this optional survey unless the Board had any objections and there were none.

### **Personal Leave Discussion - Aaron Greene (Information)**

There was discussion regarding personal leave and the deduction that occurs when a teacher takes a personal leave day. Administration’s recommendation, given the changes at the state level, would be to leave the deduction, if there needs to be one, at \$50. The Board agreed to leave the deduction the same with no action.

## **V. INFORMATION**

February Head Start Policy Council Minutes Presented to the Board

February Pre-K Monthly Report Presented to the Board

Pre-K Financial Report Presented to the Board

Monthly Financial Report Presented to the Board

Month to Date Credit Card Report Presented to the Board

Required Teacher Workday 4/15/2022

Holiday 4/18/2022

Spring Break 4/19/22-4/22/22

## **NCSBA OPTIONAL BOARD TRAINING**

Western Regional Meeting - April 26, 2022 - 1:30pm-5:15pm - Hickory Convention Center

Summer Leadership Conference - June 20-24, 2022 - Carolina Beach

Core Training - July 18-19, 2022 - Raleigh

November 14-16, 2022 at the Sheraton Greensboro/Koury Convention Center

## **VI. PUBLIC INPUT**

Chairman Ashworth stated that there was only one member of the community to speak so no additional action was needed for extending public input time. A verbatim account of public input and all open meeting Board discussion is available via digital audio recording.

## **VII. CLOSED SESSION**

### **Closed Session**

At 6:15 PM Mr. Ashworth entertained a motion to go into closed session for the purpose of discussing personnel and a property matter. Ms. Allen made the motion to go into closed session and it was seconded by Ms. Gibbs. The motion carried 7-0.

### **RETURN TO OPEN SESSION**

Resumption of Regular Session: With all discussion concluded in closed session, Mr. Ashworth called for a motion to return to open session. At 7:16 pm, Ms. Gibbs made a motion to return to open session. Ms. Page seconded the motion. The motion carried 7-0.

Mr. Ashworth called the Board's attention to those matters on the personnel agenda that required Board approval. The Board agreed vote on the personnel agenda in two parts. Mr. Ashworth asked the Board's pleasure in regard to a motion for the first section. Mr. Covil made the motion to approve the recommendations of the Superintendent and the Human Resource Officer. Mr. Parson seconded the motion. The motion carried 7-0. Mr. Ashworth asked the Board's pleasure in regard to a motion for the second section. Ms. Allen made the motion to approve the recommendations of the Superintendent and the Human Resource Officer with limitations. Mr. Covil seconded the motion. The motion carried 7-0.

**Information:**

John Paul McIntyre	EC Teacher	PCHS	Retiring
Sherrie Ford	Teacher	Polk Central	Retiring
Lauren Hamilton	Teacher	Saluda	Resigning
Jackie Carpenter	Title I Tutor	Saluda	Resigning
Hannah Rimer	Teacher	Polk Central	Resigning
Barbara Gilbert	Data Manager/Receptionist	Saluda	Retiring
Judy Banks	Speech Language Pathologist	Tryon	Resigning
Carol Brown	Food Service Aide	Saluda	Resigning
Dawn Forward	Substitute Teacher	All Schools	Resigning
Rachael Haynes-Wood	Personnel Director	Central Office	FMLA
Shannon Haynes	Teacher	PCHS	FMLA
Emily Moore	Teacher	Polk Central	FMLA
Virginia "Gingi" Green	Athletic Clerical	PCHS	Resigning
Christa Snyder	Teachers Assistant	Tryon	Resigning

**Action:**

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Hometown</b>	<b>College</b>	<b>Licensure Area</b>	<b>Years Exp</b>
James "Todd" Lawter	Site Maintenance Supervisor	Polk Central/Tryon	Mill Spring	N/A	N/A	10+
Kelley Dow	Food Service Aide/Tutor	Saluda	Saluda	NC State	N/A	N/A
Chloe Green	Afterschool Group Leader	Tryon	Columbus	N/A	N/A	N/A

Nicola Roos	Afterschool Group Leader	Sunny View	Lake Lure	N/A	N/A	N/A
Bryson McCraw	Afterschool Group Leader	PCMS	Columbus	N/A	N/A	N/A
Mary Schwarzkoeph	Afterschool Group Leader	Tryon	Columbus	N/A	N/A	N/A
Bethany Fine	Afterschool Group Leader	Tryon	Tryon	N/A	N/A	N/A
Sophie Hebbard	Afterschool Group Leader/Food Service Aide Substitute	PCMS	Mill Spring	N/A	N/A	N/A
Beverly Logan	School Nurse	PCMS	Winston- Salem State University	Ellenboro	Nursing	Years

**VII. ADJOURNMENT**

With no more business to come before the Board, Mr. Ashworth declared the meeting adjourned at 7:18 pm.

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Mr. Ashworth, Board Chair

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Aaron Greene, Board Secretary  
AG/TO