

Board of Education Meeting
May 14, 2018
6:30 PM, Sunny View Elementary School
Media Center

Members Present: Chairman Tennant, Vice-Chairman Page, Ms. Allen, Mr. Covil, Ms. Jackson, Mr. Patterson, Ms. Corley

Others: Superintendent Greene, Attorney Feagan, Finance Officer Lovelace, Director of Accountability and Technology Scherping, Director of Curriculum and Instruction Dill

Call to Order and Welcome

Chairman Tennant called the meeting to order at approximately 6:30 PM and welcomed all in attendance.

Approval of the April 9, 2018 Board Minutes

Mr. Tennant called the Board's attention to a copy of the April 9, 2018 Board Minutes. He asked if there were any additions or corrections. There were none. Chairman Tennant entertained a motion to approve the minutes. Ms. Allen made the motion to approve the minutes as presented. Ms. Jackson seconded the motion. The motion carried 7-0.

Principal of Sunny View Elementary School, Kevin Weis, welcomed everyone to Sunny View Elementary School. Mr. Weis introduced Ms. Ginger Turner, Title 1 teacher, to present the One Book One School program. Ms. Turner told the Board about what students, teachers, and the community learned from the program. Preslie Bradley, kindergarten student, Emma Cannon, second grade, and Kynley Lawter, fifth grade student, were all there to share some of their experiences with the Board. They talked about the kickoff, photo booths, trivia, the hamster hop, and other experiences they had during the three-week program. All students received a new Humphrey book and a small stuffed Humphrey for their own. Kellie Bradley, kindergarten parent, spoke of how excited her child was about reading every night instead of it being a chore, and how she appreciated all the work that was included in the program. Lydia Ramsey, Title 1 Assistant, told the Board how much she enjoyed reading with the kids and on her own at home. Chairman Tennant and Superintendent Greene expressed their thanks to the teachers, students, and family for being at the Board Meeting.

I. INSTRUCTIONAL

Career & Technical Education (CTE) Plan Approval – Aaron Greene - (Action)

Superintendent Greene spoke regarding the yearly CTE Plan. This plan discusses how the District analyzes student needs, ensures program activities adhere to the Perkins Law, and reflects community input. The executive summary was attached to the electronic agenda. The District will continue to have the same programs that they have in the past. Chairman Tennant asked the Board's pleasure in regards to the CTE plan. Mr. Patterson made the motion to approve the plan and Ms. Corley seconded his motion. Chairman Tennant asked if there were any questions or comments, and there were none. The plan was approved 7-0.

Testing Calendar- Dave Scherping - (Information)

Dave Scherping spoke regarding the testing calendar that was attached to the electronic agenda. Chairman Tennant asked the Board if they had any questions or comments for Mr. Scherping regarding the testing calendar. Mr. Covil asked if there would be summer school.

Superintendent Greene said that summer school would be very brief. There will be summer reading camp for grades 1-3 for students who haven't met proficiency in reading. Polk County Middle School will still have the Jump Start program this August.

Accreditation/Continuous Improvement Model - Ronette Dill/Aaron Greene (Action)

Ronette Dill briefly went over the proposal that was attached to the electronic agenda.

Superintendent Greene spoke about using NCDPI's accreditation model instead of a third party reviewer. The third party reviewer gives a generalized set of recommendations but NCDPI could offer information that is specific to North Carolina standards. Mr. Patterson asked if this model would replace Southern Association (Advanced Ed). Ms. Dill answered yes, it would replace Advanced Ed, and Polk County High School and Polk County Early College would be NCDPI Accredited. Chairman Tennant stated that the District has been told that colleges don't worry as much about who does the accreditation as long as schools are accredited. Mr. Patterson asked the difference in cost of Southern Association and NCDPI. Over five years Southern Association would cost \$30,000 and NCDPI is \$1,100 per school every five years. Mr. Patterson asked if most schools are going with NCDPI. Mr. Greene said that the number of schools going with NCDPI's service is approaching 30 districts. Ms. Corley said that the main reason the district chose to be accredited was so the students could state on college applications that they were from an accredited school district. Students will still be able to list that with NCDPI doing the accreditation. Colleges have gone away from making accreditation a requirement with a growing number of homeschools and online schools. National testing is more of a deciding factor for admission for colleges now. Ms. Corley asked if the Student/Community surveys are done every year or just every five years. Mr. Greene said he was going to recommend each school to do surveys yearly, but they would be required to do them every five years. Mr. Scherping stated that the last time Advanced Ed came, they gave three recommendations and the district only implemented a version of these recommendations that fit the District and its resources. Chairman Tennant called for a motion to approve the Accreditation and Continuous Improvement plan. Mr. Covil asked when this would begin. Chairman Tennant answered that it would be this coming year. Mr. Covil made a motion and Ms. Page seconded the motion. The Accreditation and Continuous Improvement Plan was approved on a vote of 7-0.

FFA Camp Trip Proposal - Aaron Greene (Action)

Superintendent Greene spoke to the Board of Education regarding the FFA trip proposals. There are two trips for approval but only one of those is attached to the electronic agenda and Mr. Greene handed the other proposal out to the Board Members. Mr. Greene spoke about the success of the FFA program. Mr. Greene briefly reviewed the two proposals to the Board. Chairman Tennant stated that he was amazed that 50 students have signed up for FFA Camp and willing to give up a week of their summer vacation. Chairman Tennant asked the Board if they wanted to consider both trips as a whole or two separate votes. Chairman Tennant called for questions and there were none. Chairman Tennant called for a motion. Ms. Jackson made a motion to approve both FFA Trip Proposals and Ms. Corley seconded the motion. The trips were approved 7-0.

II. ADMINISTRATIVE

Budget Amendment #6-Debbie Lovelace (Action)

Finance Officer Debbie Lovelace reviewed the budget amendment that had been included in the agenda. The money for the third grade teacher bonuses was not calculated correctly by the state. The state has taken the money that was left over and is dividing it again for redistribution. Mr. Covil asked if the same teachers would get what is left. Debbie Lovelace said that the same teachers would receive the bonuses but next year the third grade bonuses will be a flat rate instead of being calculated. Chairman Tennant called for any questions and there were none. Chairman Tennant entertained a motion that the budget amendment be approved as submitted. Ms. Allen made a motion and Ms. Page seconded the motion. The motion passed 7-0.

Proposed 2018-2019 Local Budget - Debbie Lovelace (Action)

2018-2019 Proposed Budget and the Capital Outlay for Commissioners were attached to the electronic agenda. The current expense budget proposed asks for additional funding so that the Afterschool Program might be fully funded. The current expense budget also reflects a need to increase health insurance and other benefits due to changes in the state pay scale. The Capital Outlay Budget remains at the same level as in previous years. Mr. Greene told the Board that these numbers are the same as discussed in the Budget workshop. Chairman Tennant called for any questions or comments from the Board and there were none. Chairman Tennant called for a motion from the Board and Mr. Patterson made a motion and Ms. Allen seconded the motion. The 2018-2019 proposed local budget was approved 7-0. Ms. Corley made a motion to approve the capital outlay for commissioners and Mr. Patterson seconded the motion. The capital outlay was approved 7-0.

2018 Head Start Funding Increase Cost of Living Adjustment (COLA)-Debbie Lovelace (Action)

Debbie Lovelace spoke regarding the Head Start Funding Increase Cost of Living Adjustment (COLA). The district has received an increase in COLA over the past two years. This year we are allowed to ask for a 2.6% (\$15,157.69) increase. The Board must approve the district's request for COLA. Mr. Covil made a motion to approve this request. Ms. Lovelace stated that is amount helps offsets the district's local expenditures. Ms. Allen asked if this is enough to cover the rising cost. Ms. Lovelace said "no it doesn't cover it but it does help". Ms. Jackson seconded the motion. The COLA request is approved 7-0.

Food Service Bids - Mary Butler (Action)

Mary Butler spoke to the Board regarding the renewal bids for 2018-2019. Ms. Butler told the Board that the district only received one bid for dairy products and that was from Pet Dairy. Ms. Butler is recommending that the Board approved the bids for Pet Dairy, Flowers Bread, US Foods Fort Mill, and Correction Enterprises Chemicals for the 2018-2019 school year. Chairman Tennant called for questions or comments from the Board and there were none. Mr. Patterson made a motion to approve the food service bids as presented and Ms. Page seconded the motion. The bids were approved 7-0.

Establish Dates for June Board Meetings - Aaron Greene (Action)

Superintendent Greene spoke to the Board regarding not meeting in July but having a second meeting in June. Due to conflicts with calendars, the June meeting will be moved to June 4 and the second meeting for the month of June will be June 25. Chairman Tennant called for a motion from the Board. Ms. Jackson made a motion and Ms. Page seconded the motion asking if the meeting would be at 6:30 like the others. Chairman Tennant informed the Board that both meetings will be at 6:30 at Stearns Education Center. The dates were approved 7-0.

Educator Appreciation - Rachael Haynes-Wood (Information)

Rachael Haynes-Wood, Personnel Director, spoke to the Board regarding Educator Appreciation Month. Ms. Haynes-Wood went over the attached list of discounts that were provided to the staff of the district by local businesses, and also shared a video of one of the giveaways that the District has given. Superintendent Greene spoke of his appreciation for the efforts of Ms. Haynes-Wood and Ms. Odel.

Policy 6140: Student Wellness - Dave Scherping (Action)

Mr. Scherping spoke regarding the first reading of the Student Wellness Policy. The School Health Advisory Council (SHAC) came up with the goal of “Nutrition education will be provided to families and students through school and community partnerships. All schools will promote healthy nutritional choices through participatory activities.” Ms. Corley shared a statement from a parent regarding integrated healthy foods with field day. Mr. Scherping said that the SHAC also came up with an additional goal which is “Teachers will incorporate opportunities for physical activity in the classroom whenever possible.” The rest of the policy consists of required language and protocol Food and Nutrition Services are required to have. Chairman Tennant called for questions or comments from the Board and there were none. Chairman Tennant called for a motion to adopt Policy 6140 on first reading. Mr. Patterson made a motion and Ms. Jackson seconded the motion. Policy 6140 was approved on first reading on a vote of 7-0.

Energy Savings Performance Contract Update - Dave Scherping (Information)

Dave Scherping spoke regarding the Energy Savings Performance Contract Updates that were attached to the electronic agenda. The Request for Proposal (RFP) was released to the general public on May 8, 2018. Mr. Scherping shared the presentation that he and Superintendent Greene shared with the Polk County Commissioners that explained the Energy Savings Performance Contract and what is involved in the process. The RFP is posted on the NC Environmental Quality website. Mr. Scherping invited members of the Board to attend the bid opening. There must be at least two vendors to bid on the RFP. If there are not two there must be another day set up for bids to happen. Superintendent Greene said that it is ultimately the Board’s decision regarding this contract and that decision will be made during January 2019. Attorney Feagan asked how and when the outside reviewer is paid. Mr. Scherping said that the outside reviewer would be hired, a contract for their work would be completed, and depending on when proposals come in, the payment would probably be made in June. Mr. Scherping said that he is expecting a price between \$3,000-\$5,000 for the third party reviewers’ proposals. Attorney Feagan confirmed that the “vendors” are those actually wanting to do the work. Mr. Scherping confirmed his statement and said that those should start coming in in July. Chairman Tennant asked who the third party reviewers are. Mr. Scherping answered that they are people

who have worked for companies that have done this kind of work and have started their own companies or people who are retired professors that have energy efficiency experience. The District wants to choose someone that has a lot of experience looking at RFPs, projects and districts that are the size of Polk County Schools. The District is also looking for someone that is going to charge a one-time fee instead of a percentage of the contract. Mr. Covil asked what time the meeting was on Monday for the bids. Mr. Schpering told the Board that the bid meeting is Monday, May 21 at 10:00am. Mr. Covil said that he was going to try to make it and Chairman Tennant said that he was going to be there as well. Chairman Tennant asked the Board if there were any questions or comments and there were none.

Polk Central Roof Bids - Aaron Greene (Action)

Superintendent Greene spoke to the Board regarding the bids for the roof at Polk Central. The initial bids that were received were at a R15 installation rating. The District issued a request for a certificate of review from the state. The state responded and said that it is standard for schools to have a R30 rating. Bids were then sent back out with the R30 upgrade and a clarification on the warranty. Most bids had a 20 year warranty already but the district wanted to add a two year installation warranty in which the installer would guarantee their work. With the second round of bids, one original bidder did not respond, but the district still had two bids to consider. Grier Roofing proposed a thicker plastic and included necessary repair of brick work. They also came back with a proposal to do the library roof that juts out and is a different type of built-up roof. Even with the additional amount added in for the library roof, the bid is still under the other bids submitted. Mr. Covil asked if they guarantee work on the air conditioning and if they would add freon back to the unit if it leaks. Superintendent Greene said that Grier Roofing will guarantee anything that they touch but they will not have to disconnect the units. Ms. Page asked when the roof was replaced on the main building and Mr. Greene answered 18 years ago. There was a 10-year sheet added to the roof approximately 10 years ago as a temporary fix. The district brought Grier Roofing's bid of \$283,480 to the Board of Education for approval for the roof at Polk Central Elementary School. This amount will come out of the District's allotted lottery money. The balance of that fund is approximately \$750,000. If the Board approves this recommendation, Superintendent Greene will take the request to the Board of Commissioners for approval. Chairman Tennant asked the Board's pleasure in regard to the bid for Grier Roofing for Polk Central Elementary Schools main building and library. Ms. Jackson made a motion to approve the bid by Grier Roofing and Ms. Corley seconded the motion. Chairman Tennant asked the Board if they had any questions or comments and there were none. Mr. Greene informed the Board the time frame is June-August and Grier is very confident in getting done prior to the beginning of school. Grier Roofing's bid was approved on a vote of 7-0.

III. OLD BUSINESS

None

IV. NEW BUSINESS

None

V. INFORMATION

Mr. Tennant went over these items with the Board

April Pre-K Monthly Report Presented to the Board
April Head Start Policy Council Minutes Presented to the Board
Pre-K Financial Report Presented to the Board
Monthly Financial Report Presented to the Board
Credit Card Report Presented to the Board
PCHS Senior Graduation Walk - May 11, 2018 – Mr. Greene read an email from Mr. Barber expressing the impact he felt during the graduation walk.

Senior Picnic at Harmon Field - May 18, 2018

Honors Dinner - Wednesday May 30, 2018 at Purple Onion

PCHS Senior Awards Night - June 7, 2018

PCHS Graduation - June 8, 2018 at 7:00

PCEC Graduation - Saturday May 19, 2018 At 11:00 at Tryon Fine Arts Center

BOARD TRAINING

Summer Leadership Conference June 18-20, 2018 at Carolina Beach

Policy Conference June 21-22, 2018 at Carolina Beach

I. PUBLIC INPUT

Michael Ashworth, candidate for the Board of Education, was introduced to the Board of Education. He told the Board that he wanted to see what the meetings were about, wants to be a part of the Board and has children in the district.

VII. CLOSED SESSION

Closed Session

At 7:53 PM Chairman Tennant entertained a motion to go into closed session for the purpose of discussing personnel and a property matter. Ms. Jackson made the motion to go into closed session and it was seconded by Ms. Page. The motion carried 7-0.

RETURN TO OPEN SESSION

Resumption of Regular Session: With all discussion concluded in closed session, Chairman Tennant called for a motion to return to open session. Ms. Allen made the motion and it was seconded by Ms. Corley. It was approved 7-0. The Board returned to Open Session at 9:21 p.m.

Upon returning to open session Chairman Tennant called the Board's attention to those matters on the regular personnel agenda that required Board approval. The Chairman asked the Board's pleasure in regard to a motion. Ms. Allen made the motion to approve the recommendations of the Superintendent and Human Resource Officer in regard to the personnel agenda as submitted. Ms. Corley seconded the motion and the Board voted in favor of the motion 7 – 0.

Superintendent Greene presented a principal supplement structure to the Board. The Chairman asked the Board's pleasure in regard to a motion on the supplement structure. Mr. Patterson made a motion to approve the supplement structure and Ms. Page seconded the motion. The structure was approved on a vote of 7-0.

Superintendent Greene presented principal contracts to the Board. The Chairman asked the Board's pleasure in regard to a motion on the principal contracts. Mr. Patterson made a motion to approve the contracts and Ms. Corley seconded the motion. The contracts were approved on a vote of 7-0.

Superintendent Greene presented teacher contracts to the Board in which the names were presented by Superintendent Greene. The Chairman asked the Board's pleasure in regard to a motion on the teacher contracts. Ms. Corley made a motion to approve the contracts and Mr. Covil seconded the motion. The contracts were approved on a vote of 7-0.

INFORMATION:

Aden "Kyle" Greene	Custodian/Bus Driver	Tryon/Sunny View	Resignation
Christopher Tinkler	Theatre Teacher	PCHS	Resignation
Antoni Staley	Teacher Assistant	PCHS	Resignation
Melissa Sharpe	1st Grade Teacher	Tryon Elementary	Retirement
Debra Covil	PowerSchool Operator Secretary/School Treasurer	Tryon Elementary	Retirement
Wiliford Mintz	Drafting Teacher	PCHS	Retirement
John Drummond	Substitute Teacher		Resignation
Christopher Jackson	Bus Driver		Resignation
Langlee Rogers	FMLA	Polk County Middle School	Counselor
Amy Crowder	FMLA	Polk Central Elementary School	Pre-K Teacher
Lindsey Burnett	FMLA	Saluda Elementary School	Pre-K Teacher Assistant
Sarah Bennett	Parental Leave	Polk Central Elementary School	Kindergarten Teacher

ACTION:

Natalie Heatherly	Math Teacher	PCHS
Cindy McAbee	Food Service Manager	Sunny View Elementary
Kenneth Blackburn	Custodian/ Bus Driver	Polk Central Elementary
Elisabeth Blanton	PEAK Director	Sunny View Elementary
Sylvia Ward	Temporary Part-Time Food Service Worker	PCMS
John Hardin	Substitute Teacher	
Martha Bridges	Substitute Teacher Assistant	

PRINCIPAL CONTRACTS:

Name	Location	Role
Crump, Jan	PCES	Principal
Hill, Josh	PCHS	Asst. Principal
Honeycutt, Nikki	PCMS	Asst. Principal
Maneen, Cari	SES	Principal
Murphy, Todd	PCMS	Principal
Schweitzer, Brandon	PCHS	Principal
Travieso, Michelle	PCHS	Asst. Principal
Weis, Kevin	SVES	Principal

PRINCIPAL SUPPLEMENTS:

Principal Local Supplement											
	Base	Admin supp	Admin Exp				Adv Deg		School		
ADM			0-4	5-9	10-14	15+	EDS	EDD	PCMS	PCHS	PCES & TES
0-400		6.0%	0.0%	2.0%	4.0%	6.0%	2.0%	4.0%			2%
401-700		6.0%	0.0%	2.0%	4.0%	6.0%	2.0%	4.0%	3.0%	5.0%	

VII. ADJOURNMENT

With no further business to come before the Board, the Chairman declared the meeting adjourned at 9:28 PM.

Geoffrey M. Tennant, Board Chairman

Aaron Greene, Board Secretary

AG/TO