

Preschool Program Monthly Summary December 2024

Enrollment

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Classrooms	9	9	9	9	9	9	9	9	9	9
Total Children Enrolled	119	121	121	123	123					
*Head Start	77	77	78	80	80					
*NC PreK	82	83	83	83	84					
*Other (Title I, Tuition, Exceptional Children)	8	9	9	9	9					

*Children may be counted in more than one category

Head Start Percentage in Attendance

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
All Classrooms	94%	89%	87%	88%	86%					
Polk Central Burnett	91%	91%	84%	82%	84%					
Polk Central Conner	96%	89%	90%	95%	92%					
Polk Central Crowder	86%	82%	79%	80%	71%					
Saluda Freck	92%	90%	85%	88%	87%					
Sunny View Upton	96%	83%	82%	92%	89%					
Tryon Eadus	98%	94%	96%	98%	93%					
Tryon Faltraco	97%	91%	99%	88%	82%					
Tryon Moore	94%	88%	88%	90%	94%					
Tryon Roush	98%	94%	80%	78%	82%					

All PreK Students Percentage in Attendance

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
All Classrooms	93%	89%	88%	89%	87%					
Polk Central Burnett	93%	90%	89%	90%	84%					
Polk Central Conner	94%	90%	90%	90%	90%					
Polk Central Crowder	86%	81%	83%	85%	75%					
Saluda Freck	90%	91%	83%	87%	88%					
Sunny View Upton	93%	85%	84%	90%	88%					
Tryon Eadus	98%	94%	96%	98%	93%					
Tryon Faltraco	96%	92%	97%	89%	81%					
Tryon Moore	95%	87%	89%	90%	94%					
Tryon Roush	97%	94%	88%	85%	89%					

Family Services

- December attendance numbers and documentation were collected and entered in the databases.
- Helped to coordinate and facilitate the Stearns Winter Wonderland field trips for all preschool classes. Printed photos and helped create a memory frame craft for children to share with families.
- Amy continues to work with families regarding health assessments, file completion, and social service resources needed in the form of nutrition resources, clothing, as well as vision follow up appointments.
- Ordered, organized and delivered materials for classroom keepsakes (ornaments) and family engagement activities, gingerbread houses and cone tree decorating.
- Attended IEP meeting for a CDSA child.
- Worked on current self-assessment documents and 2025 Head Start Grant Narrative and Title One document and data collection.
- Facilitated and attended the Head Start Policy Council Meeting.
- Updated enrollment forms in preparation for 2025-2026 Spring enrollment.
- Assisted with translating at several Fall checkpoint parent-teacher conferences.
- Attended and supported family engagement activities for Preschool Families at all the schools.

Support Coach

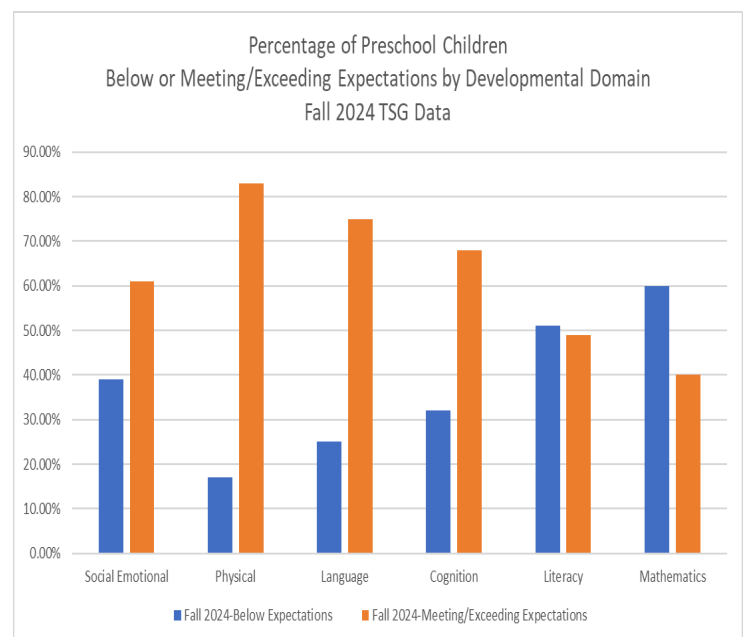
- Lisa assisted with decorating Stearns for the preschool to come and enjoy holiday activities: ornament making, cookie decorating, and visit with Santa.
- Attended Mrs. Burnett's, Mrs. Elliott's, and Ms. Marsh's family engagement event.
- Provided behavior support for a couple of students at Forbes to encourage new behaviors and how to deal with emotions.
- Attended MTSS meeting for behavior support and ideas.
- Provided support for a classroom with two substitutes due to illness of both teachers.
- Provided coverage for Mrs. Upton so that she could attend the Readiness Committee meeting at the Central Office.
- Ordered and delivered supplies to all schools for teachers and students.

Health and Safety

- Pre-K Nurse starting to notify parents of health assessments that are coming due and any immunizations that the child may be coming due for.
- Hearing and Vision Screening continue to be completed on any new enrollments. So far 12 Vision Referrals for complete eye exams have been made. Parents were notified and referral information sent home. Parents were assisted if they had difficulty scheduling appointments. Currently all 12 secured care, 10 have completed their appointments with 7 children who were identified as needing glasses. The remaining 2 are scheduled in January.
- Dental Bus Information Update saw 47 Head Start Children, 22 of those needed further treatment of some type with 11 of those being referred to the OR, with the current data I have been provided with.
- Pre-K Nurse visited classrooms that have medications/health or emergency plans, reviewed the plans with staff and answered any questions that they may have with regards to plans or medications since their initial training.
- The Pre-K Nurse visited all Pre-K Classrooms, provided any needed first aid supplies and made sure all medical documents were on site.
- Continues attending IEP meetings and doing any needed evaluations. Currently 22 Head Start Children have IEP (1 identified already this school year) with an additional 21 children being monitored and of those 9 have already been referred to begin the evaluation process.

Education (November)

- 100% of Fall Conferences completed and entered in GoEngage.
- Conducted Fall School Readiness Committee meeting on December 9, 2024. Committee members: Andrea Fisher (Parent representative), Shelley Upton (Teacher representative), Jan Crump (Director of Curriculum & Instruction), Kathy Harding (Head Start Director), and Laura Jane Howald (Preschool Education Specialist). Group reviewed and analyzed Fall 2024 TSG data, highlighting strengths and areas for growth within and across our program. Group also reviewed and updated the Preschool School Readiness plan for 2025-2026. Draft submitted to Head Start Policy Council for feedback.
- Participated in the Preschool Playground Committee meeting.
- Participated in weekly Mentor Meetings with Mentee.
- Scheduled Teaching Strategies Gold *Inspiring Interactions* training for all staff–August, 6, 2025.
- Worked on scheduling ECERS-3 training for the week of August 11-14, 2025.
- Completed Education draft for Head Start 2025 Grant Application
- Completed Education Self-Assessment portion and recommendations
- Gathered and submitted Title I audit documentation.
- Attended meetings for MTSS referrals, IEP 30-day follow-up as needed.
- Participated in Preschool Stearns Winter Wonderland Field Trip.
- Monitored Lesson Plans, TSG Data Collection...etc.



Program Management

- Budget for the 2025-2026 Head Start Grant is being prepared.
- We are working with Dr. Schweitzer and Debbie Lovelace in preparation of releasing the RFPs for the playgrounds.
- Staff are working collaboratively on the program self assessment and the other components of the Head Start baseline grant for 2025-2030.

Meals Served by Polk County Schools Department of Child Nutrition in October:

Breakfast 1707 Lunch 1610