

## **Head Start Continuation Grant Application Summary February 2025**

By April 1 of every year, the Head Start Continuation Grant and supporting documents are due to be submitted to the Office of Head Start for approval in order to continue funding. This year (2024-2025) is the last year of our five-year grant cycle 2020-2025. To request funding for a new five-year cycle, the following documents are required to be submitted, reviewed, and approved by the Board of Education and the Policy Council: i

- **Budget Categories**  
List of the budget categories and dollar amounts to use as expenditures
- **Self-Assessment and Improvement Plan**  
On an ongoing basis, the program monitors our progress in meeting the program goals. A plan is developed to assess our progress in meeting goals, identifying strengths and areas for improvement, and developing strategies for growth.
- **Program Goals and Objectives**  
Program goals are developed for the 5 year grant cycle. Each year with the self assessment process the goals are reviewed annually. Goals may be updated at that time.
- **Training and Technical Assistance Plan (T/TA)**  
Funds for T/TA are restricted and can only be used to fund the T/TA plan. Training and professional development activities are crucial in maintaining the most current best practices in early childhood education.