

Preschool Program Monthly Summary January 2025

Enrollment

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Classrooms	9	9	9	9	9	9	9	9	9	9
Total Children Enrolled	119	121	121	123	123	123				
*Head Start	77	77	78	80	80	80				
*NC PreK	82	83	83	83	84	84				
*Other (Title I, Tuition, Exceptional Children)	8	9	9	9	9	9				

*Children may be counted in more than one category

Head Start Percentage in Attendance

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
All Classrooms	94%	89%	87%	88%	86%	85%				
Polk Central Burnett	91%	91%	84%	82%	84%	81%				
Polk Central Conner	96%	89%	90%	95%	92%	96%				
Polk Central Crowder	86%	82%	79%	80%	71%	88%				
Saluda Freck	92%	90%	85%	88%	87%	83%				
Sunny View Upton	96%	83%	82%	92%	89%	81%				
Tryon Eadus	98%	94%	96%	98%	93%	92%				
Tryon Faltraco	97%	91%	99%	88%	82%	78%				
Tryon Moore	94%	88%	88%	90%	94%	86%				
Tryon Roush	98%	94%	80%	78%	82%	78%				

All PreK Students Percentage in Attendance

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
All Classrooms	93%	89%	88%	89%	87%	86%				
Polk Central Burnett	93%	90%	89%	90%	84%	83%				
Polk Central Conner	94%	90%	90%	90%	90%	91%				
Polk Central Crowder	86%	81%	83%	85%	75%	90%				
Saluda Freck	90%	91%	83%	87%	88%	86%				
Sunny View Upton	93%	85%	84%	90%	88%	83%				
Tryon Eadus	98%	94%	96%	98%	93%	92%				
Tryon Faltraco	96%	92%	97%	89%	81%	80%				
Tryon Moore	95%	87%	89%	90%	94%	87%				
Tryon Roush	97%	94%	88%	85%	89%	80%				

Family Services

- January attendance numbers and documentation were collected and entered in the databases.
- Created and sent out a take-home family engagement Literacy STEAM Project that included a book, game, and craft.
- Amy continues to work with families regarding enrollment, document collection, and forms for the 2025-2026 school year.
- Sent out email invites to families on the waiting list for the upcoming enrollment event at the end of February.
- Worked on current self-assessment documents for 2025-2026 grant cycle, 2025 Head Start Grant Narrative, and Title One Audit document and data collection.
- Facilitated and attended the Head Start Policy Council Meeting.
- Updated and translated enrollment forms and family handbooks in preparation for 2025-2026 Spring enrollment.
- Met with DSS workers and the EC department to update files, discuss upcoming eligible children, and share information.
- Attended the Polk County Early Intervention Task Force, Polk Community Resource Collaborative, Head Start ERSEA/Family Services Cluster, and Head Start Health and Safe Environments Cluster meetings.
- Sent home NCDPI Let's Get Ready for Kindergarten magazines to transitioning families. Sent home Chop! Chop magazines from the Department of Health and Human Services.
- Updated and translated the 2024-2025 Polk County Preschool Family Survey.

Support Coach

- Lisa assisted Polk Central with the purchase of classroom pets and supplies: Mrs. Burnett and Mrs. Crowder beta fish, Ms. Conner hermit crab and fish.
- Assisted classrooms with cleaning during snow days.
- Attended virtually the WNC Source Policy Council and NC PRE-K meeting.
- Provided additional behavior support for students at Forbes to encourage new behaviors and how to deal with their emotions.
- Provided coverage for MTSS meeting.
- Provided coverage for classrooms with illnesses/doctor appointments for teachers and assistants.
- Ordered and delivered supplies to all schools for teachers and students, this included gloves and/or mittens for every child.

- Visited classrooms.

Health and Safety

- Pre-K Nurse has notified all parents through letters of the status of their child's Health Assessments and Immunization status that we currently have on file. This also includes updating them if they will need anything before the start of school in the fall, whether they are a rising K or returning to Pre-K. Parents seem to be responding well as we continue to receive notification typically weekly of updated statuses.
- 6 month Medication Authorization forms have been completed by the parents with children who have medications at school.
- Winter Medication Audits are almost complete.
- Hearing and Vision Screening continue to be completed on any new enrollments. So far 12 Vision Referrals for complete eye exams have been made. Parents were notified and referral information sent home. Parents were assisted if they had difficulty scheduling appointments. Currently all 12 secured care, 11 have completed their appointments with 8 children who were identified as needing glasses. One child's appointment is still pending.
- Dental Bus Information Update saw 47 Head Start Children, 22 of those needed further treatment of some type with 12 of those being referred to the OR, with the current data I have been provided with.
- Pre-K Nurse visited classrooms that have medications/health or emergency plans, reviewed the plans with staff and answered any questions that they may have with regards to plans or medications since their initial training.
- The Pre-K Nurse visited all Pre-K Classrooms, provided any needed first aid supplies and made sure all medical documents were on site.
- Continues attending IEP meetings and doing any needed evaluations. Currently 23 Head Start Children have IEP (3 identified this school year) with an additional 17 children being monitored and of those 5 have already been referred to begin the evaluation process. We have had 1 who currently did not qualify for services at this time.

Education:

- Pre-K Staff participated in Pyramid Model Module 1 with Andrea Cureton (TTA Specialist)
- Completed High School Intern Orientation for PCES (Interns in two classrooms, MWF-8:00 to 11)
- Participated in the Preschool Playground Committee meeting (Sunny View, Saluda, PCES)
- Participated in Transition discussion with Jan Crump, Dr. McMinn, & PCES Pre-K Teachers.
- Participated in Coaching Session through TSG.
- Participated in weekly Mentor Meetings with Mentee.
- Completed Education draft for Head Start 2025 Grant Application.
- Completed Education Self-Assessment portion and recommendations
- Attended meetings for MTSS referrals, IEP 30-day follow-up as needed.
- Classroom Visits
- Monitored Lesson Plans, TSG Data Collection...etc.

Program Management

- Budget for the 2025-2026 Head Start Grant is being prepared.
- Playground RFP was published. Mandatory vendor site visits will be held on February 13, 2025.
- The components of the 5 year Head Start Grant are being prepared. They include an application summary, budget categories, self-assessment and improvement plan, program goals and objectives, and training and technical assistance plan.

Meals Served by Polk County Schools Department of Child Nutrition in October:

Breakfast 1570 Lunch 1579